

**CONFIDENTIAL**

DD/S REGISTRY  
FILE *Record 11*

MEMORANDUM FOR: Executive Director-Comptroller

Col. White:

The last time the Director sent out a Christmas message to all employees was in 1967. I am not certain why the practice has been discontinued, however in view of your recently expressed opinion that we should increase our "communication" to all employees, perhaps you may wish to ask the Director if he would like to send one out this year.

Time is short and if it is to reach the field we should have it ready for reproduction by 14 December. FYI, I am attaching copies of previous Christmas greetings dating back to 1964.

*Robert S. Mattles*  
Robert S. Mattles

DDS/SSS/HEP:pea (10 December 1971)

Distribution:

- 0 ~~1~~ - Addressee
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